

Community Notification System Registration Tips



Registration:

We recommend that each person in your household create an account with their contact information (this includes older children). This ensures that each individual receives notifications and allows each person to choose how and with what information they want to receive. Start the registration process at <http://alerts.readygallatin.com>.

Locations:

You can enter many locations (addresses) into the system. We recommend that you enter the following if they apply:

- Home
- Work
- Children's School
- Parents (if in Gallatin County)

Bottom line, enter any address that is important to you in order for us to get you the messages that matter to you.

Notification Options:

Smart Device App - Go to Apple App Store or Google Play Store and down Everbridge ContactBridge App. Log in with your account and you're good to go. This will notify you for your registered locations as well as where you currently are located (if you happen to be in an area receiving an alert).

Text Message – We recommend that enter your cell phones (personal and work) to receive text messages. This is a fast and unobtrusive method for us to reach you. Simply enter your 10 digit phone numbers into the Text Message Field.

E-Mail – We recommend that you enter your personal and work email addresses to receive notification emails. This method is often very quick, but depending on your device settings may not be seen immediately. The benefit of email is that it is easy to refer back to, can be forwarded and we can send attachments like maps or photos.

Telephones – We recommend entering any telephones you use (cellular and landline) at home or work. This will allow us to provide you a voice call with an emergency message. Telephones have the benefit of waking people up at night, allowing a voicemail to be left, and reaching anyone who may be at the physical location. Even if you enter a cell phone to receive text messages, you need to enter it again to receive voice calls.

Fax – If you have one, we're glad to send you a fax with the message.

TTY – If you use a TTY/ TDD, enter it and we'll call you with the message on TTY.

Bottom line, enter any contact method you have. The more ways we have to reach you, the better the chance of getting you the message when you need it.

If you have trouble getting registered, give us a call at [\(406\) 582-2350](tel:4065822350) and we'll help you out.